

BOARD OF EDUCATION
OF
THE VOCATIONAL SCHOOLS IN THE COUNTY OF MONMOUTH

March 26, 2020

1. Pledge of Allegiance
2. Call to Order
3. Approval of Minutes – Regular Meeting, February 18, 2020
Open and Executive Sessions
4. Correspondence
5. Superintendent's Report
6. Public Discussion of Agenda Items
7. Old Business
 - A. Approval to Affirm, Modify or Deny the actions taken by Administration at the previous Board of Education meeting for each confirmed case of Harassment, Intimidation and Bullying, as reported. (Attachment #4)
 - B. Approval of the proposed 2020-2021 ten and twelve-month calendars. (Attachment #5)
 - C. Approval of the revised 2019-2020 ten-month calendar. (Attachment #6)

D. Approval of the 2020-2021 Budget for submission to the Board of School Estimate. (Attachment #7)

Sources of Revenue:

General Fund:

| | |
|-------------------------------------|---------------------|
| County Tax Levy | \$16,662,178.00 |
| Tuition from LEAs | \$14,270,250.00 |
| State Aid | \$8,120,555.00 |
| Non-Resident Fees | \$136,000.00 |
| Restricted Misc. Revenue | \$1,156,000.00 |
| Unrestricted Misc. Revenue | \$885,000.00 |
| Budgeted Fund Balance | \$3,932,035.00 |
| Withdrawal from Maintenance Reserve | <u>\$200,000.00</u> |
| General Fund Total | \$45,362,018.00 |

Special Revenue Fund:

| | |
|----------------------------|---------------------|
| State and Local Sources | \$121,304.00 |
| Federal Sources | <u>\$762,705.00</u> |
| Special Revenue Fund Total | \$884,009.00 |

Total Revenues **\$46,246,027.00**

Appropriations:

| | |
|----------------------|---------------------|
| General Fund | \$45,362,018.00 |
| Special Revenue Fund | <u>\$884,009.00</u> |
| | \$46,246,027.00 |

Total Appropriations **\$46,246,027.00**

8. New Business

A. Approval of the following resolution:

WHEREAS, the Coronavirus Pandemic (“Urgency”) has resulted in the closure of the District’s Schools by the Governor on March 18, 2020 and for an unknown period of time; and

WHEREAS, due to this Urgency, it is extremely difficult if not impossible for the District to comply with some of its Policies and Regulations including those which relate to State Education requirements; and

WHEREAS, in order for the District to properly function, decisions must be made to waive compliance with particular Board Policies and Regulations between meetings of the Board.

NOW THEREFORE, IT IS RESOLVED, by the Board of Education of the Monmouth County Vocational School District, that it hereby,

Grants full authority to the Board Superintendent between meetings of the Board, after consultation with and concurrence by the Board President(the “Authority”), to waive the District’s compliance with any particularly identified Board Policies and/or Regulations deemed necessary in order to permit the District to properly function; and it is

FURTHER RESOLVED, that

The Authority granted to the Board Superintendent, shall continue until the Board votes to rescind the Authority; and it

FURTHER RESOLVED, that

Any particularly waived Policy or Regulation under the above Authority, shall remain in effect unless and until the State Education Commissioner, declares that such waiver may not remain in effect; and it is

FURTHER RESOLVED, that

The Authority granted under this Resolution shall take effect and/or Regulations may relate back to activities or events from the beginning of the closure of the District Schools on March 18, 2020.

- B. Approval of the District Plan for a Public Health-Related School Closure. (Attachment #8)
- C. Approval of the following Resolution:

WHEREAS, N.J.A.C 6A:26A-4.2 permits a Board of Education to withdraw funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year by board resolution for use on required maintenance activities by school facility as reported in the comprehensive maintenance plan,

NOW THEREFORE BE IT RESOLVED by the Monmouth County Vocational School District Board of Education that it hereby authorizes the district's School Business Administrator to transfer \$200,000.00 from the maintenance reserve account and appropriate into the required maintenance account for the 2020-2021 budget.

D. Approval of election of the following options with regard to the listed school facilities projects:

| | |
|-----------------------------------|----------------------------|
| 1. State Project #: | 3260-004-20-1000 |
| School Name: | Communications High School |
| Project: | HVAC Replacement |
| Pending approval as: | Other Capital |
| Preliminary Eligible Costs (PEC): | \$4,697,652.00 |

- 1.1 District elects Debt Service at 40%. The District's aid percentage is 0.00%.
- 1.2 District elects to construct the school facilities project.
- 1.3 District accepts Preliminary Eligible Costs (February 21, 2020) as Final Eligible Costs.

E. Approval of Interlocal Agreement between Hackensack Meridian Health, Inc. and the Monmouth County Vocational School District for MCVSD to provide Certified Nurse Aide (CNA) instruction to adult students at the Neptune Annex, for the period from May 1, 2020 through July 14, 2020, for a minimum of 100 hours per course, at the hourly rate of \$50.00 per hour for nursing instructors (which does not include fringe benefits) per the terms and conditions of the agreement dated March 1, 2020.

F. Approval of the Memorandum of Understanding (MOU) between the Monmouth County Vocational School District, (Middletown, Neptune Annex, and Hazlet) Secondary Health Care Programs, and Rutgers School of Health Related Professions, Newark, NJ so as to continue the existing Joint Program to prepare students for careers in health-related professions as per the terms and conditions of the MOU dated February 24, 2020 effective February 24, 2020 through January 31, 2023.

G. Approval of agreement with Monmouth University, so as to permit the 2020 Communications High School Graduation Ceremony to be held at the Pollak Theatre, for a total estimated fee of \$3,750.00 per the terms and conditions of the agreement dated February 17, 2020.

- H. Approval to accept the Assurances and Certifications for Federal Funded Programs per the terms and conditions of the agreement dated March 17, 2020.
- I. Approval of Service Agreement with Altice Business to provide Audio Teleconference services from March 1, 2020 – February, 28, 2021 for a monthly fee of \$1500.00 per the terms and conditions of the agreement dated 3/17/2020.
- J. Approval of contract with The Harbor Commission of the Borough of Atlantic Highlands for docking of the vessel, Blue Sea, at a total cost of \$10,703.00 per year effective March 1, 2020 through February 28, 2021 per the terms and conditions of the agreement dated March 18, 2020.
- K. Approval for the Board of Education to suspend the rules of Bylaw 0131 requiring two Board readings to adopt a policy and adopt the following policy: (Attachment #9)

0155.1 Open Public Meetings Act and Technology
Electronic Participation at Meetings; Virtual Meetings

- L. Authorization to apply for the following grant applications for school year 2020-2021:

Title: Carl Perkins Secondary and Post Secondary Grant
Grantor: NJ Department of Education
Grant Period: July 1, 2019 – June 30, 2020

Title: ESEA
Grantor: NJ Department of Education
Grant Period: July 1, 2020 – June 30, 2021

Title: IDEA
Grantor: NJ Department of Education
Grant Period: July 1, 2020 – June 30, 2021

M. Authorization to accept a grant allocation as follows:

Title: Take Vape Away Grant
Grantor: Hackensack Meridian Health Foundation Fund
Grant Period: February 26, 2020 – February 26, 2021
Grant Amount: \$8,000.00
Use: Vaping Prevention Education for MCVSD
Students

N. Approval of the following new and revised curricula:

Communications High School
Freshman Seminar, Gr. 9
Creative Writing, Gr. 12

CLASS Academy
Integrated Algebra, Grs. 9-12

O. Approval of the following student agreements:

Academy of Allied Health and Science
Kilbride and Cagnina Group, Colts Neck, NJ

Academy of Law and Public Safety
Union Beach Police Department

P. Approval of the following use of building requests:

Biotechnology High School
Applicant: Dr. Paul Christopher for Monmouth/Ocean County
Administrators Association
Date: Retroactive to March 4, 2020
Time: 7:30 a.m. – 10:00 a.m.
Purpose: Monmouth/Ocean County Administrators Professional
Development

Q. Approval of the following donation:

Donor: Mr. William Heyniger
Item: 2005 Nissan Sentra (VIN #3NICB51D35L5858/1)
Condition: Running
Value: \$1,887.00 (per Kelley Blue Book estimate)
Use: Middletown Auto Services Program

R. Approval to transfer \$130,000.00 for the Culinary Education Center Visa account ending in 2244 to the General Fund account ending in 7816, upon consultation with the auditor.

S. Approval of transfers between the line items of the approved 2019-2020 budget. (Attachment #10)

9. Late Agenda Items Received after Draft Distributed

New Business

LA. HVAC Replacement – Communications High School
Bid dated March 24, 2020 (Attachment #11)

1. Receive Bids

2. Award Bid

10. Superintendent's Recommendations

11. Approval of the following resolution:

RESOLVED that pursuant to N.J.A.C. 6:20-2.12 (a) the Monmouth County Vocational School District Board of Education certifies that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account/fund balances have been overexpended in violation of N.J.A.C. 6:20-2.12, and (b) that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year; and

BE IT FURTHER RESOLVED that the Monmouth County Vocational School District Board of Education accepts the reports of the Secretary for the month ending February 29, 2020, noting that they are in agreement and show a District cash balance of \$1,354,030.00.

12. Approval of ratification of the reports of the Secretary for the month ending January 31, 2020 as distributed to the Board noting that they are in agreement.

13. Payment of Bills

14. Approval of the following resolution:

RESOLVED that the amount of County taxes needed to meet the obligations of the District for the next four weeks is \$1,388,514.83 and that the Board of Chosen Freeholders is hereby requested to place in the hands of the Business Administrator that amount within the next thirty days in accordance with the statutes thereto.

15. Public Comment

16. Executive Session

A. Personnel – Superintendent Search

17. Adjournment