

MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
OUT OF DISTRICT ACTIVITY REPORT

➔ SEND TO MRS. BRIGGS WITHIN 10 DAYS OF EVENT

**Statutory Requirement:**

After the event, attendees must provide a brief report that includes a description of the primary purpose for the travel and a summary of the goals and key issues that were addressed at the event and their relevance to improving instruction or the operation of the school district. (P.L. 2007 c. 53; travel requirements at N.J.S.A. 18A:11-12)

Name of Attendee \_\_\_\_\_

Name of Event \_\_\_\_\_

Dates of Event \_\_\_\_\_

**Brief description of the primary purpose for your attendance at the event:**

**Summary of the goals and key issues that were addressed at the event:**

**Relevance of the items discussed at the event to improving instruction or the operation of the district:**